

# Sibertswold Church of England Primary School at Shepherdswell



Shepherdswell Dover Kent CT15 7LF Tel: 01304 830312 Fax: 01304 831386  
Email: [headteacher@sibertswold.kent.sch.uk](mailto:headteacher@sibertswold.kent.sch.uk) Website: [www.sibertswold.kent.sch.uk](http://www.sibertswold.kent.sch.uk)  
Acting Headteacher: Mr M Lamb BA (Hons)

08 October 2020

Dear Parents/Carers,

I would like to take this opportunity to say thank you for following our school guidelines when dropping off and picking up your child/ren from school. It is really important that we try our very best to stick to the guidelines that we have set out, especially as we are seeing numbers of cases rise across the country.

I thought I would give a reminder of the rules we have in place to keep the school community as safe as possible during this time.

## Drop off

- If possible, drop children at the bottom gate by the road. I will be there to greet them and then we have teaching assistants spread out to make sure that the children get into school safely.
  - EYFS, Year 1 and Year 2 parents still may want to walk their child/ren in.
- Sometimes groups bigger than 6 can be seen walking together to school, we would encourage this not to happen.
- Walk into school making sure that you keep to the one-way system in place and that you socially distance from each other.
- Children are to use the hand sanitiser before entering the building.
- Mars parents are to use face masks if they enter the building to drop their children off.

## Pick up

- Please make sure that you socially distance when walking into school and when waiting for your child/ren to come out of class.
- **Please only one parent to come into the school grounds to pick up their child/ren. This will help to reduce numbers in the playground.**
- Jupiter and Saturn children without siblings to walk down to green outside of school to be picked up (unless alternative arrangements have been agreed)

Yours sincerely,

Mark lamb

Acting Head Teacher