SHEPHERDSWELL AFTER SCHOOL CLUB ADMISSION FORM

If you wish your child to attend an After School Club session, please book a place and pay for it using the School Gateway App by 1pm on the day, at the very latest. For any bookings, or amendments to bookings, after this time please phone the school. Please also ensure that we are aware who will be collecting your child in the event that you are unable to.

At the time of booking please state how long the session you require will be:

- Short session – till 4pm: cost £3:50
- Medium session (includes a snack) – till 5pm: cost £6:50
- Long session (includes a snack) – till 5:45pm: cost £8:50

If your child is booked in for a session and you find that you no longer need the place, please cancel via the App or, if this is last minute, make sure that you inform the school that you wish to cancel it. Likewise, if your child is booked to attend After School Club and at the last minute someone is able to collect him/her from school, please pop into ASC to let the staff know that the child has been safely collected and is not 'missing'!

Our final request is that you collect your child on time – especially, in the case of those children booked in for a 'long' session, which ends at 5:45.

Thank you for your cooperation in helping to make Shepherdswell After School Club a safe, happy and effective environment for both our children and our staff alike.

Full name of child	
Preferred name	
Date of Birth	
Full Address to include postcode	
Telephone number	
Mobile number	

Details of those with parental responsibility

Mother:	Father:
Home number:	Home number:
Work number:	Work number:
Mobile number:	Mobile number:

Details of person(s) collecting child (emergency)

Name:	Name:
Address:	Address:
Telephone number:	Telephone number:
Mobile number:	Mobile number:

Current medical details of your child

Does your child have any known allergies or special dietary requirements?	
Does your child have any known medical problems?	
Does your child need any regular treatment?	
Has your child currently/recently injured themselves (eg broken bones) and/or recovering from an ailment? Please give details.	

Signature of person with legal responsibility:

Signature:
Date: